

Minutes of NWPA meeting Wednesday 17<sup>th</sup> January 2024.

**Present:**

Victoria Cattermole (chair), Syed Hussein, Sara Bredemear (secretary), bola ogunremi (vice sec), A Blount (HT) Arindam (vice chair), Xin (looking after fam tests), Kapil Trevedi, (treasurer) Aneta, Renae, Gloria, Wealth Mafemi

**Apologies:**

Vanessa Lake, Simmi Maharaj- Modhwadia

AB: v good timing – Oliver rehearsals just finished...sounding really good. If you haven't got tix, make sure you get them – curtain up on Wednesday.

**Treasurer report: (Kapil)**

Balance: 52 437.69K in bank atm. Additionally from uniform sale – 324 in cash.

From disco 1360. – disco did well this time.

Xin - Disco money usually goes to wise pay – we have to ask school to send it to NWPA

There will be some bank charges to pay.

We are waiting for school to confirm what project they'd like us to invest in.

VC: toilets seem popular. More news at next meeting as to what project it will be and how much.

KT: now have online access to our bank account. (took about a year!) also can transfer money out. Don't need to write cheques.

VC: any interest on account?

KT: some available- bit complex to apply. When do we need money for school project – can park money for a while depending on how much time we have the money for...

VC: I'll find out..

Thanks to Kapil for all the work involved in getting online access.

Xin:

Yr end accounts...End May is deadline for July 31<sup>st</sup> 2023. Usually prepare in Jan/feb. get chair approval and send to charities commission in time.

Xin can be independent accountant , not auditor.

**FAMtest:**

Xin: need to know when new papers ready

VC: by feb half term

XIN do we need to double check or send to print straight away?

VC: prob check but should be ready.

VC: 3 dates suggested from Clare – , 20<sup>th</sup> April, 18<sup>th</sup> May, 14<sup>th</sup> June.

Back from Easter holiday on Monday 15<sup>th</sup> – 1<sup>st</sup> Saturday of summer term is 20<sup>th</sup> April.

VC: 3 sessions on each day, 150 kids each time. Raises a good amount of money for the school.

WE r we gathering q a good team of volunteers..

SB: let parents know that it is a nice event to help at – very social

KT: remember parking difficulties at fam test. Test itself well organized.

SB: caretaker disappeared during test test sessions– need to have a number for him.

Aneta: how many vols needed for famtest  
VC: about 6-8 each session.

**Uniform:** Carries on – a sale every half term. A few customers each time, everyone happy. Big sale in summer – should make a couple of 000. Hoping to expand. Always looking for more vols... Aneta McMullan going to take on more uniform sales next term.

**Quiz update:**

Anmol: dates. Thurs 14<sup>th</sup> March 6-8pm. Who to target, what yr group, what price, what food, drinks, no of tables. A week before holiday so nice timing - Thursday - so should be good – how many vols would we need?

VC: sub committee for quiz – start a whatsapp group? Maybe start with inviting y7 and 8 so they get to know each other. Then open it to other years.

Simi wanted to volunteer...

Mr B asked to write quiz and be the quizmaster...

AB: happy to write some – others write some of the other rounds please.

**New PA roles – VC**

trying to share everything out so more people are involved..

Vanessa Lake – PA contacts co ordinator – sending whatapp msgs.

Anmol/Wealth have done newsletter updates.

Aneta – uniform page of newsletter

Remi – happy to check emails – every week/twice a week. VC and Remi to look at email box and slim it down.

Website updater – Syed.

VC anyone interested in any role - please do email us to volunteer for any role

Can we record NWPA meetings?

VC – Rather not. SB rather not. Minutes on website- if not at meeting, can read minutes.

**Oliver!**

next week.

Vols for refreshments please: Starts 6.30. people arrive from 6

Syed, Renae, Xin, Mafem, gloria, Anmol

Meeting ended 19:37

Minutes taken by Sara Bredemear